

# **Hellgate Meadows Residential Neighborhood Association**

**2625 Dublin Street ♦ Missoula, MT 59808**

**Board Meeting**

**November 21, 2023**

**7:00 pm, via ZOOM**



Board Members Present (via ZOOM): Debbie Goertzen, Drew Rieker, John Shannon, Kathie Snodgrass, and Laura Morris. Susan Quinn was unable to attend.

John moved and Laura seconded that the meeting minutes for September be approved as corrected. The motion was approved unanimously.

## **Financials:**

As of October 31, the balance sheet showed \$22,183.57. There was \$17,113.99 in the bank. The variance report showed \$22.49 more income than budgeted and \$579.08 less expense than budgeted. Accounts receivable were \$4,717.88. There were \$1,325.00 in deposits. October bills paid included Dirtman: \$1,850, Cedar Mountain Software: \$20.00 (for web communications system), JDM Enterprises: \$166.54 (for office services), Montana Pooper Scoopers: \$200.00, and NorthWestern Energy: \$202.48.

Seven payments have come in since Jane sent out the reminder letters, including one large payment that reduced the amount owed by roughly half.

The Board clarified that the financial report of "bills paid" should reflect the bills for which reimbursement was issued during the month, not the transactions that cleared the bank.

## **Old Business:**

**Street Lights:** John and NorthWestern Energy have been playing phone tag, so there is nothing new to report. After a short discussion, Kathie moved and Debbie seconded that John and either Kathie or Debbie (depending on who's available) be authorized to meet the NorthWestern Energy technician to establish the locations for the new street lights on the ground. The motion passed unanimously.

**Landscaping:** Debbie reports the sprinklers have been blown out for the winter. Debbie and Kathie flagged trees that Dirtman should prune, and the pruning was completed last week. Debbie will ask the contractor we worked with last year for an estimate for 2024 injection treatment for aphids.

**Liens:** Drew emailed Jane, asking her to send the updated lien documents to Kathie.

**Responsibilities:** Susan shared a document for everybody to fill out, but Debbie and Kathie didn't get it.

**Vacancy:** Drew will resign from the Board at the end of December. We will need to appoint a new President to fill in until the next General Meeting in the spring.

**Budget:** Laura presented a draft budget for 2024. The Board generally felt her approach of increasing expenses by roughly the rate of inflation was appropriate. Board members will check on a few items, and the budget will be finalized at the December meeting.

**Tax Preparer:** Our longtime tax accountant may be retiring soon. Drew will check with him on a recommended replacement, if this is so.

## **New Business:**

**TDS:** TDS will soon have fiber cables in place to provide TV/land line phone/internet service to our neighborhood. They will offer several package choices, two different service speeds, and two different recorded programming capacities. They don't provide cellular phone service. Joey Hallenbach explained what they can provide and said neighbors who are interested can find contact information on the flyers they have mailed and left at each home.

**Website:** We need to replace the generic photos on our Website with photos of our neighborhood. Debbie will send Kathie some photos. Kathie has a file she will combine with that, and provide direction for which photo should go on which page next time she asks Cedar Mountain to update the site.

The meeting was adjourned at 8:36 pm. The next regular Board Meeting will also be via ZOOM (<https://jccscpa.zoom.us/j/94245199462>), on December 19<sup>th</sup> at 7:00 pm.

*Kathie Snodgrass*  
Secretary