

Hellgate Meadows Residential Neighborhood Association

2625 Dublin Street ♦ Missoula, MT 59808

Board Meeting

April 19, 2022

6:30 pm, via ZOOM



Board Members Present (via ZOOM): Debbie Goertzen, Drew Rieker, John Shanon, Kathie Snodgrass, Laurie Fliger, Laura Morris, and Roberta Smith. Jim Polk was unable to attend.

Debbie moved and John seconded that the meeting minutes for February be approved as amended. The motion was approved unanimously.

Financials:

As of March 31st, the balance sheet showed \$17,798.19. There was \$12,414.48 in the bank. The variance report showed \$1,269.03 under budget. Accounts receivable were \$4,059.60, with a long list of \$15.00 credits due to the typo on the first half statements. March bills paid included Dirtman: \$1,850, JDM Enterprises: \$258.40 (for office services), Montana Pooper Scoopers: \$200.00, and NorthWestern Energy: \$50.59.

Old Business:

Street Lights: Since Jim could not attend the meeting, there was no update.

Mutt Mitt garbage cans: Since Jim could not attend the meeting, there was no update.

Annual Meeting: The meeting was via ZOOM, and attendance was low. The Annual Meeting notes explain the business conducted.

Web Site: Kathie said needed changes are accumulating. She will arrange for Cedar Mountain to make the corrections.

New Business:

Weebly/Voice Mail: The HMRNA voice mail was through Trullio and Kevin (past president) was the contact. When the subscription expired, Drew and Cedar Mountain, with a little help from Kathie on historic contact information, contacted Kevin and arranged to get all the necessary information. It was an ancient free account that had been grandfathered in, but the free option is no longer offered. Drew and Cedar Mountain both suggest we change to Google, which would be \$10 per month and will automatically transcribe into email to all Board members. The "emergency contact" would change to admin@hmrna.org. Kathie moved and Debbie seconded that we make this change. The motion passed unanimously.

There were no messages that we had missed from the old system, because nobody could leave a message once the subscription expired.

Tracking Responsibilities: We need a document that lists who does what among the Board members, what contractors we employ, who has keys to the mail house storage area and the irrigation control box, and so on. It should be kept where we can all access it. Laurie volunteered to create the list.

Document Retention: HMRNA has now been in existence as an organization separate from the developer of the neighborhood since August 2010. A lot of documents have accumulated over

that time. We probably don't need to save all of them indefinitely. Drew volunteered to draft a document retention policy, which will include which documents should be retained for how long, and then we will be able to digitize everything that needs to be retained and create a formal filing system, so future board members can find the important stuff without wading through tons of irrelevant documents.

Landscaping: Deb reported that the aphid treatment has been applied.

Parking in No Parking Areas: John brought up the ongoing issue of some neighbors or their guests habitually parking in no parking zones as designated by yellow curb paint. He recently witnessed an emergency vehicle have to back up and go around the block because they couldn't make the corner with the vehicle parked in the yellow. Apparently, the letters included with past dues statements and also mailed separately didn't impress those folks. The solution is to call the City Police, and John will do so next time he notices the problem.

Meeting Time: John moved and Laurie seconded that we change our meeting time from 6:30 to 7 pm. The motion passed unanimously. Kathie will add that to the list of Website changes.

The meeting was adjourned at 7:20 pm. The next regular Board Meeting will also be via ZOOM (<https://jccscpa.zoom.us/j/94245199462>), on May 17th at 7:00 pm.

Kathie Snodgrass

Secretary